



STEEPLECHASE COMMUNITY SERVICES ASSOCIATION

COMMUNITY DECORATION COMMITTEE

CHARTER

Effective

WHEREAS the By-Laws, Article IX, Section 1 of Steeplechase Community Services Association empowers the Board of Directors to establish committees, "...the Board of Directors shall appoint other committees as deemed appropriate in carrying out its purpose.";

WHEREAS the overall appearance of the Community is a vital aspect of the image of Steeplechase to residents, potential purchasers and the Borough of Whitehall;

WHEREAS the Board desires to insure the professional appearance of the common areas in the Community above and beyond Landscaping and the Board requires assistance in developing and administering such a long-term program;

NOW, THEREFORE BE IT RESOLVED THAT a Community Decoration Committee is chartered under the following guidelines:

SPECIFIC RESPONSIBILITIES:

1. The Committee shall develop a 2-5 year Decorating program for the common areas in the Community.
2. Decorating proposals should include, but not necessarily be limited to:
Decorations for all major Holidays
Decorations for seasonal changes
Low-level lighting

GENERAL RESPONSIBILITIES

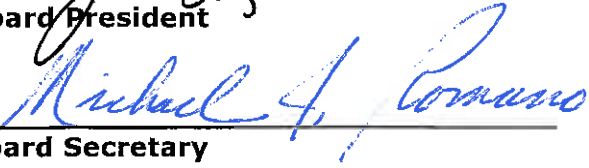
1. The Committee is advisory and does not have authority to make commitments on behalf of Steeplechase.
2. An agenda and minutes shall be prepared for every Committee meeting. Copies of these documents must be sent to all Board members, to Management and to the Internet Committee Chair.
3. The Committee shall submit an article for each edition of the Newsletter.
4. The Committee shall prepare and submit a budget proposal to the Board each year reflecting anticipated spending for the following year.

5. Complete projects as directed by the Board.

ATTEST:



Board President



Board Secretary

3-18-13
Date

3/18/13
Date